

COURS BAYVIEW YARDS

Innovation Centre at Bayview Yards

RFI for Project Manager

Amendment 2

Questions and Answers

December 16, 2019

Q1. Is there a rated evaluation criteria (technical and financial for the RFI submission)?

A1. The rated evaluation criteria are as follows;

- a. Years of Experience
- b. Years of Owner's Rep experience
- c. Public/Private sector Experience- Commercial Office Development
- d. Project Management Experience
- e. Knowledge of LEED or Enviro Protocols

Financial Maximum has been outlined in the RFI.

Q2. Is the financial proposal to assume a \$60,000 (\$4K for 15 months) PM Lump sum fee with estimated hours for the project Manager?

A2. We anticipate 2 days per week on average through the duration of the contract. PM to invoice monthly.

Q3. Can the PM be split between a Sr resource providing overall management on the project and a junior PM providing admin/coordination?

A3. Our preference is for a single resource with the experience to support the project. We have assigned a staff resource to assist with coordination.

Q4. Does the \$60,000 include provision for disbursements (Kms, parking, meals)?

A4. No, Disbursements will negotiated. We will not reimburse travel from outside the City of Ottawa.

Q5. Will the ICBY dedicate a resource to provide in-house support the PM for the project duration?

A5. There is a staff resource that will act as point of contact and facilitate needs from Owner to PM and vice versa.

Q6. What is the frequency of meetings expected during design and construction for the PM?

A6. Bi-weekly meetings